

Progressive Education Society's
**MODERN COLLEGE OF COMMERCE AND
COMPUTER STUDIES**

Modern Educational Campus, Yamunanagar, Nigdi Pune 411044

Date: 20/09/2019

Time: 12:00 pm

Venue: Principal's Cabin

Minutes of Meeting

A meeting was conducted on 20 September 2019 at 12:00 pm. under presence & guidance of Principal Dr. S.L. Shiragave & Prof. Manoj Sathe had welcomed all teaching staff members and discussed IQAC establishment and responsibilities.

Following issues were discussed in the meeting:

1. Introduction about establishment of IQAC
2. IQAC Coordinator appointment & Criterion allocation

Responsibility Allotted to staff as:

1. Dr. S.L. Shiragave provides a review of the establishment of IQAC. The PES Modern College of Arts, Science, and Commerce College, Shvajanagar, Pune, will advise us for the accreditation process in the future as we are registered as a mentee college under the PARAMARSH Scheme, so Sir has addressed the entire staff about the need to establish an internal quality assurance committee.
2. IQAC Coordinator appointment & Criterion allocation

IQAC Coordinator – Prof. Deepti Yadav

Criterion I – Prof. Reshma Tamboli

Criterion II – Prof. Deepti Yadav & Prof. Reshma Sawant

Criterion III – Prof. Dinkar Chavan

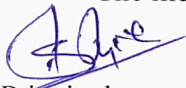
Criterion IV – Prof. Ravikiran Kakade & Prof. Anuja Dhorje

Criterion V – Prof. Yugandhara Patil & Swara Savanoor

Criterion VI – Prof. Prasanna Chavan

Criterion VII - Prof. Renuka Gaikwad & Prof. Vibhavi Patki

The meeting was concluded with a formal vote of thanks.


Principal


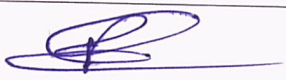
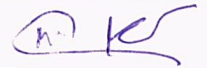
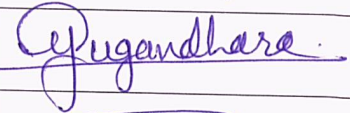
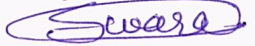
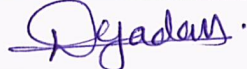

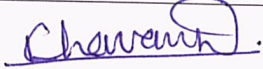

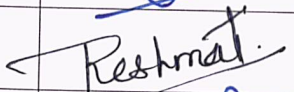
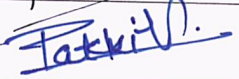
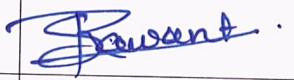
Principal CS, Nigdi, Pune

P. E. Society's


Modern College of Commerce
and Computer Studies,
Nigdi, Pune - 411 044



ATTENDANCE SHEET

Sr. No	Name of Staff	Signature
1	Dr. S. L. Shiragave.	
2	Dr. Manoj Sathe	
3	Prof. Prasanna Chavan	
4	Prof. Ravikiran Kalkade	
5	Prof. Yugandhara Patil	
6	Prof. Swara Savanoor.	
7	Prof. Deephi Yadav.	
8	Prof. Anuja Dhorje.	
9	Prof. Dinkar Chavan	
10	Prof. Renuka Gaikwad	
11	Prof. Reshma Tamboli	
12	Prof. Vaibhavi Patil	
13	Prof. Reshma Sawant	
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Principal
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Progressive Education Society's
**MODERN COLLEGE OF COMMERCE AND
COMPUTER STUDIES**

Modern Educational Campus, Yamunanagar, Nigdi Pune 411044

Date: 06/02/2020

Time: 12:00 pm

Venue: Principal's Cabin

Minutes of Meeting

A meeting was conducted on 06 February 2020 at 12:00 pm. under presence & guidance of Principal Dr. S.L. Shiragave & Prof. Manoj Sathe had welcomed all teaching staff members and discussed Academic performance.

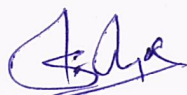
Following issues were discussed in the meeting:

1. FDP arrangement discussion
2. Planning of Job Fair

Responsibility Allotted to staff as:

1. It is decided to arrange FDP for teaching and non-teaching staff.
2. It is planned to conduct a Job Fair.

The meeting was concluded with a formal vote of thanks.



Principal

Principal

PES, MCCCCS, Nigdi, Pune

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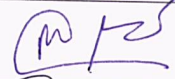
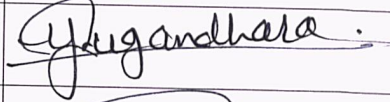
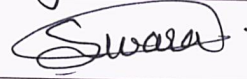
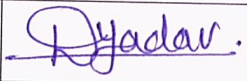

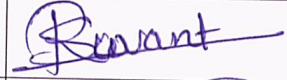
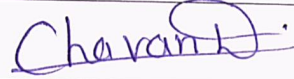
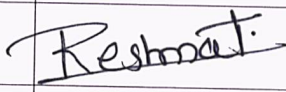
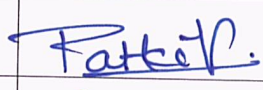

Modern College of Commerce

and Computer Studies,

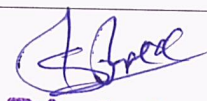
Nigdi, Pune - 411 044



ATTENDANCE SHEET

Sr. No	Name of Staff	Signature
1	Dr. S. L. Shiragave	
2	Dr. Manoj Sathe	
3	Prof. Prasanna Chavan	
4	Prof. Ravikiran Kakade	
5	Prof. Yugandhara Patil.	
6	Prof. Swara Suvarok.	
7	Prof. Deepti Yadav.	
8	Prof. Renuka Gaikwad.	
9	Prof. Reshma Sawant	
10	Prof. Dinkar Chavan	
11	Prof. Reshma Tamboli	
12	Prof. Vaibhavi Patil	
13	Prof. Anuj. A. Dhoje.	
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Progressive Education Society's
**MODERN COLLEGE OF COMMERCE AND
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Modern Educational Campus, Yamunanagar, Nigdi Pune 411044

Date: 05/06/2020

Time: 04:30 pm

Venue: Principal's Cabin

Minutes of Meeting

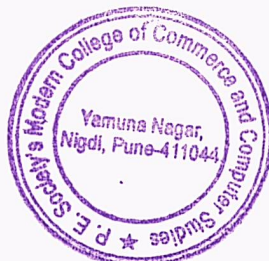
A meeting was conducted on 05th June 2020 at 04:30 pm under the presence & guidance of Principal Dr. S.L.Shirgave, Associate Professor. Manoj Sathe, IQAC Coordinator Deepti Yadav by Google meets application. Sir had welcomed all staff members and discussed the issues related to the online admission process that developed because of Covid 19 circumstances and inconvenience of actual assistance to students.

Following issues were discussed in the meeting:

1. Online admission process by using Vriddhi software and college website is developed by the college and sir has introduced it to all staff members. Preliminary issues about how it is beneficial to students and operate are presented.
2. Responsibility is allotted to all members with respect to student enquiry counseling, how to make online payment and record, online form filling, subject selections etc.
3. Precautionary measures regarding pandemic.
4. Teaching learning methodology – during covid (virtual teaching problems)
5. Training to the staff regarding virtual teaching.

Responsibility allotted to staff as:

- 1) All Admission Form filling process live shown by Sathe Sir.
- 2) Google Meet link to be done by Prof. Yuganghara Patil for Live counseling to students of B.com, BBA and BBA(CA).
- 3) Precautionary measures regarding pandemic like
 - a) While taking Admission students will get receipts for online form fees.
 - b) After confirmation of admission, students will get college handwritten receipts.



A handwritten signature in blue ink, appearing to be "S. L. Shirgave".

- c) Admission Banner to be made for uploading on social mediaby Website committee.
- d) Online Admission form process manual to be done by Prof. Renuka Gaikwad.
- 4) Training to the staff regarding virtual teaching responsibility given to Asst. Prof. Prasanna Chavan.



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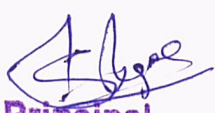
Principal

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- (11)
- Deepti Yadav (You)
 - renuka marathe
 - Manoj Sathe**
 - Ravikiran kakade
- Others in the meeting (7)




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Progressive Education Society's

MODERN COLLEGE OF COMMERCE AND COMPUTER STUDIES

Modern Educational Campus, Yamunanagar, Nigdi Pune 411044

Date: 23/06/2021

Time: 12:00 pm

Venue: Principal's Cabin

Minutes of Meeting

A meeting was conducted on 23 June 2021 at 12:00 pm. under the presence & guidance of Principal Dr. S.L. Shiragave Sir, Dr. Manoj Sathe , IQAC Coordinator Deepti Yadav . Madam had welcomed all teaching staff members and discussed the issues related to Admission and Academic.

Following issues were discussed in the meeting:

1. Admission advertisement.
2. Admission Data.
3. Changes in College website
4. Status of Vriddhi software.
5. Banner for Advertisement "Admission Open"
6. Revision Lectures
7. feedback form
8. Full time and visiting faculty feedback
9. Full time faculty Advertisement
10. Admission Inquiry responsibilities allocation

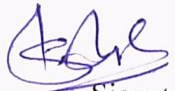
Responsibility allotted to staff as:

- 1) Dr. Manoj Sathe Sir and Prof. Prasanna Chavan Sir will draft advertisements for newspapers.
- 2) Prof. Yugandhara Patil Maam will collect data from Modern Jr. College and send SMS to all students for "Admission open for 2021-22"


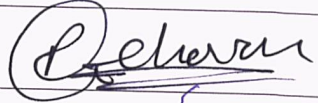
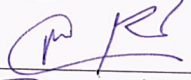
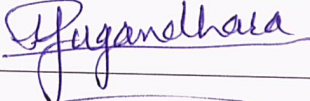
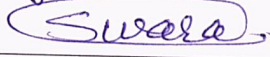
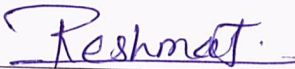
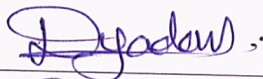
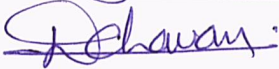



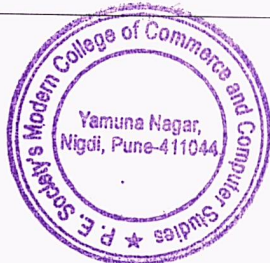
- 3) Prof. Yugandhara Patil Maam will take follow-up for changes in College website regarding "Admission Open for 2021-22"
- 4) Prof Ravikiran Kakde Sir will take the status of Vriddhi software for the admission process.
- 5) Banner for Advertisement "Admission Open" printing work by Rajendra Dudhane , Vikky Patil and Akshay .
- 6) All class coordinators are instructed to schedule Revision lectures for all classes.
- 7) Prof. Deepti Yadav Maam will prepare faculty feedback form.
- 8) All class coordinators are instructed to share Google form of "Faculty Feedback Form" to their respective classes and collect the form.
- 9) Full time Faculty Advertisement will be drafted by Dr. Manoj Sathe and Prof. Prasanna Chavan Sir.
- 10) Admission Inquiry responsibilities allocation
BCom – Dr. Dinkar Chavan and Prof. Renuka Gaikwad
BBA – Prof. Reshma Tamboli and Prof. Deepti Yadav
BBA(CA) – Prof. Prasanna Chavan , Prof. Ravikiran Kakde and Prof. Yugandhara Patil.

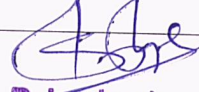



Signature
Principal
P. E. Society's
Modern College of Commerce
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ATTENDANCE SHEET

Sr. No	Name of Staff	Signature
1	Dr. S. L. Shiragave	
2	Dr. Manoj Sathu	
3	Prof. Prasanna Chavhan	
4	Prof. Ravikiran Kakade	
5	Prof. Yugandhara Patil	
6	Prof. Swara Savanoor	
7	Prof. Reshma Tamboli	
8	Prof. Deephi Jadhav.	
9	Prof. Dr. Dinkar Chavan	
10	Prof. Renuka Gaikwad.	
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Progressive Education Society's
**MODERN COLLEGE OF COMMERCE AND
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Modern Educational Campus, Yamunanagar, Nigdi Pune 411044

Date: 02/08/2021

Time: 12:30 pm

Venue: Principal's Cabin

MINUTES OF MEETING

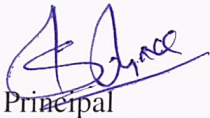
A meeting was conducted on 02 Aug 2021 at 12:00 pm. under the presence & guidance of Principal Dr. S.L. Shiragave Sir, Dr. Manoj Sathe, IQAC Coordinator Deepti Yadav. Sir had welcomed all teaching staff members and discussed the issues related to NAAC and Academic.

Following issues were discussed in the meeting:

1. NAAC Criteria and required documentation.
2. Orientation Program for New Staff
- 3 Academic calendar preparation.
- 4 FDP for faculty (online)

Minutes of meeting:

- 1 Dr. Prasanna Chavan Sir explained the NAAC Criteria and required documentation.
- 2 New staff orientation program to be scheduled in September month.
- 3 Academic calendar preparation and display on college website responsibility given to Prof. Yugandhar patil & Prof. Varsh Kandagale.
- 4 FDP for faculty organizes online teaching technique responsibility given to Prof. Ravikiran Kakade & Prof. Reshma Tamboli.




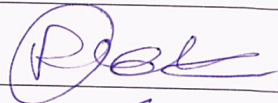
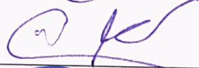
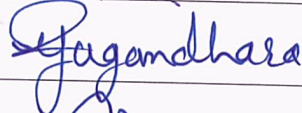

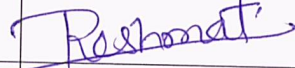
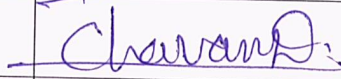
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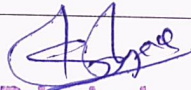
Modern College of Commerce
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ATTENDANCE SHEET

Sr. No	Name of Staff	Signature
1	Dr. S. L. Shiragave	
2	Dr Manoj Sathe	
3	Prof. Prasanna Chavan	
4	Prof Ravikiran Kaleade	
5	Prof. Yugandhara Patil	
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Progressive Education Society's
**MODERN COLLEGE OF COMMERCE AND
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Modern Educational Campus, Yamunanagar, Nigdi Pune 411044

Date: 18/02/2022

Time: 12:30 pm

Venue: Principal's Cabin

Minutes of Meeting

A meeting was conducted on 18th February 2022 at 12:30 pm. under presence & guidance of Principal Dr. S.L. Shiragave & Prof. Manoj Sathe had welcomed all teaching staff members and discussed IQAC establishment and responsibilities.

Following issues were discussed in the meeting:

1. IQAC Coordinator appointment & Criterion allocation
2. NAAC Criterion explanation according to new aspect
3. Identification of Metrics
4. Explanation of what are qualitative and quantitative aspects
5. Explanation of key notes
6. Website committee

Responsibility Allotted to staff as:

1. IQAC Coordinator appointment & Criterion allocation

IQAC Coordinator – Prof. Dhanwantari Narawade

Criterion I – Prof. Varsha Khandagale & Prof. Nikita Awater

Criterion II – Prof. Shrutika Khole, Prof. Dhanwantari Narawade, Prof Chaitanya Kholamkar

Criterion III – Prof. Shivkant Pupalwad & Prof. Ashwini Kende

Criterion IV – Prof. Ravikiran Kakade & Lib. Suprabha Kasar

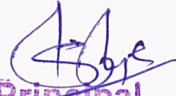
Criterion V – Prof. Supriya Deshmukh & Prof. Amruta Dusane

Criterion VI – Prof. Prasanna Chavan & Prof. Renuka Gaikwad

Criterion VII - Prof. Manmohan Panda & Prof. Rupali Pangaonkar

2. Dr. Prasanna Chavan Sir explained the NAAC Criteria considering the New Aspect.
3. Identification of metrics was done by all criterion heads during the meeting.
4. An explanation was given by Prasanna Chavan Sir to all staff about what qualitative and quantitative metrics are.
5. Sir, asked to find key notes for all the criteria. such as activities, photos, reports, and




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meeting minutes, which are required for the criterion.

6. A website committee was formed to update the website. The members of the website committee are Dr. S.L. Shirgave Prof. Prasanna Chavan , Prof. Varsha Kandagale, Prof. Shrutika Khole, Lib. Suprabha Kasar

The meeting was concluded with a formal vote of thanks.



Principal

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P.E.S. MCCCS, Nigdi, Pune

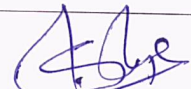
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ATTENDANCE SHEET

Sr. No	Name of Staff	Signature
1	Prof. Dr. S.L. Shiragave.	
2	Dr. Manoj Sathre	MS
3	Prof. Basanna Chavan	<u>B Chavan</u>
4	Prof. Varsha Khandagale	<u>V Khandagale</u>
5	Prof. Shrutika S. Ichole	<u>S Ichole</u>
6	Prof. Dhanwantari Narawade	<u>D Narawade</u>
7	Prof. Ravikiran Kakode	<u>R Kakode</u>
8	Prof. Ashwini Kende	<u>A Kende</u>
9	Prof. Renuka Jaykumar	<u>R Jaykumar</u>
10	Prof. Amruta Dusanje	<u>A Dusanje</u>
11	Prof. Nikita. Awate	<u>Nikita Awate</u>
12	Prof. Chaitanya Kholankar	<u>C Kholankar</u>
13	Prof. Manmohan Panda.	<u>M Panda</u>
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